

The Allendale Community for Senior Living

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| Subject: | Standing Order for COVID-19 Testing |
| Departments: | ALL |
| Effective: | 5/12/20 |
| Revised: | 8/17/20 |

POLICY: It is the policy of The Allendale Community for Senior Living to comply with the New Jersey Emergency Health Powers Act, N.J.S.A. 26:13-1 et seq. ("Act") and the newly ordered Executive Directives No. 20-012, and 20-013 from the NJDoH. Thereby, the ACSL will provide COVID-19 testing to all its healthcare workers, and residents in accordance with state guidelines until otherwise modified, supplemented, or rescinded by Governor Murphy.

PROCEDURE:

Laboratory: The Allendale Community for Senior Living will manage and maintain a contract with a licensed laboratory to prioritize test results and to ensure testing capacity for weekly facility-wide testing and will occur in accordance with Executive Directive #20-026: I(9)et.al.

Who will be tested: All healthcare facility workers (with or without symptoms), and residents living at The Allendale Community for Senior Living at 85 Harreton Road, in Allendale NJ. Any staff or residents who have previously tested positive for COVID-19 and/or can produce a positive antibody result, will be found exempt from testing during this trial.

Who will administer the test: An in-house licensed/trained LPN, RN, MD, or NP will complete all tests in-house. If completed by an outside vendor or hospital, the results **MUST** be released to the LTC facility for proper follow-up with the local CDC/NJDOH.

Information Provided Before Testing: Prior to the COVID-19 testing, all employees will sign a consent form which provides information on how/when to obtain their test results, local health official contact information, how to seek medical care if proven positive for COVID-19, and access to CDC/NJDOH websites so they can find answers to any questions or concerns. The Nursing department will be responsible for gaining resident consent for those who are alert and oriented. For those who are not, nursing will contact their families/representatives as well.

Local Health Contact List, available at:

<http://localhealth.nj.gov>

Instructions for Persons Who Test Positive for COVID-19, available at:

http://www.nj.gov/health/cd/documents/topics/NCOV/COVID_Instructions_Persons_Who_Test_Positive.pdf

Instructions for Persons Who Test Negative for COVID-19, available at:

http://www.state.nj.us/health/cd/documents/topics/NCOV/COVID_Instructions_Persons_Who_Test_Negative.pdf

How The Testing Will Happen: The SARS-COV-2 molecular tests swab kits approved and permitted by the FDA, will be used by in-house, trained testers wearing the proper PPE such as gloves, gowns, N95 mask or surgical, and face shield in order to collect specimens. All testers will follow the proper CDC guidelines for Collecting, Handling, and Testing Clinical Specimens for Persons for Coronavirus Disease 2019. Testing results will be reported to the NJ Communicable Disease Reporting and Surveillance System and NJDOH.

Follow-Up: All results will be provided to the employee or resident no later than 2 days of receipt of the results. Upon a negative result, a follow-up test will occur within 3-7 days. Upon a positive result, the employee will quarantine at home for 10 days as per the CDC/NJDOH requirements. Any residents found positive shall be placed on our COVID-19 Unit and monitored routinely as per CDC/NJDOH guidelines.

All staff and outsourced staff will be tested on a weekly basis until further advisement from state officials. Residents will be tested consecutively for 2 weeks or until all results yield negative for COVID-19, thereafter testing will be utilized as needed based on COVID-19 symptoms.

OEM Reporting: The following information will be submitted through the Office of Emergency Management, OEM, portal from Executive Order No. 111:

- Test dates;
- Number of staff/residents tested;
- Aggregate testing results for staff/residents.

Persons Who Refuse: All persons who refuses to undergo the COVID-19 testing shall be considered/treated as a Person Under Investigation or PUI. For residents who refuse, a note will be made in their chart, family/representative will be notified, and their temperature will be tested at least twice per day, and the facility will follow its own guidelines re: PUI designation. Employees who refuse to test will be subject to a 10-day unpaid leave in effort to quarantine them off site.

Directive Compliance Deadlines:

May 19, 2020:

- Email attestation to state DoH stating we have Developed a Plan to, LTC.DiseaseOutbreakPlan@doh.nj.gov

May 26, 2020:

- All baseline molecular testing for staff/residents is completed.
- Email attestation to state DoH stating we have Implemented a Plan to, LTC.DiseaseOutbreakPlan@doh.nj.gov

June 2, 2020:

- Completion of retesting for all individuals who test negative at baseline **3-7days** later.

